

**Posting Language**

Authorize award and execution of a multi-term contract with A.J. Hurt Jr., Inc., to provide oil for turbines and other equipment, for up to three years for a total contract amount not to exceed \$165,599.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

**Lead Department**

Purchasing Office.

**Client Department(s)**

Austin Energy.

**Fiscal Note**

Funding in the amount of \$133,084 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

**Purchasing Language:**

The Purchasing Office issued an Invitation for Bids (IFB) KMB0101 for these goods. The solicitation issued on September 11, 2017 and it closed on September 28, 2017. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online.

Link: [Solicitation Documents](#).

**Prior Council Action:****For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov)

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Ken Bragdon, at 512-505-7401 or [ken.bragdon@austinenenergy.com](mailto:ken.bragdon@austinenenergy.com).

**Council Committee, Boards and Commission Action:**

January 22, 2017 – To be reviewed by the Electric Utility Commission.

**Additional Backup Information:**

The contract will provide Austin Energy with a ready supply of various types of oil to replenish stock at the Decker and Sand Hill power plant warehouses. They will be used as required, for proper maintenance and operation of equipment and meet immediate outage related needs at Austin Energy power plants.

This is the first contract for these materials. Prior to this contract, these materials were purchased as needed. The authority being requested is based on historical usage. Of the items bid by both responders, A.J. Hurt Jr., Inc. was the low bidder in total.

Without this contract, Austin Energy will not be able to respond to immediate outage requirements as well as be required to continue purchasing the products on a piece-meal basis, which is less efficient than having a contract in place.

**Contract Detail**

	<b><u>Contract Term</u></b>	<b><u>Contract Amount</u></b>	<b><u>Contract Amendment</u></b>	<b><u>Revised Amount</u></b>
Initial Term	1	\$137,729	n/a	n/a
Extension Option 1	1	\$ 13,935	n/a	n/a
Extension Option 2	1	\$ 13,935	n/a	n/a
<b>TOTAL</b>	<b>3</b>	<b>\$165,599</b>	<b>\$ -</b>	<b>\$ -</b>

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**Posting Language**

Authorize recurring expenditures for electronic subscriptions and professional dues and memberships with multiple agencies and vendors in an amount not to exceed \$652,000.

**Lead Department**

Austin Energy

**Fiscal Note**

Funding is available in the Fiscal Year 2017-2018 Operating Budget of Austin Energy.

**Prior Council Action:****For More Information:**

Jeff Vice, Director, Local Government Issues (512) 322-6087.

**Council Committee, Boards and Commission Action:**

To be reviewed by the Electric Utility Commission on January 22, 2018.

**Additional Backup Information:**

The list below identifies the anticipated vendor or agency and provides a description of each exempted or sole source expenditure and estimated amount to be expended in 2018.

**1. E-Source Subscription \$175,000**

E-Source provides member organizations with unbiased, independent analysis of retail energy markets, services and technologies. Clients include electric and gas utilities and other energy service providers, large corporate and institutional energy users, government agencies, energy service companies, manufacturers, consultants, research institutions, and other organizations in nearly two dozen countries worldwide. The professional services provided include training, research, strategic consulting, industry surveys, and access to industry experts. Specifically, membership in E-Source gives Austin Energy access to a number of proprietary items not provided by other companies: in-depth research and analysis in the areas of energy efficiency, emerging technology, customer experience and engagement, product and service evaluation, and utility benchmarking. E-Source also provides a number of proprietary databases with information on demand response programs and customer enhancement modalities.

**2. Large Public Power Council (LPPC) Professional Dues/Membership \$134,600**

Created in 1987, LPPC consists of 25 of the nation's largest public power systems, including Austin Energy, CPS Energy and LCRA. LPPC provides forums where public power electric utility professionals exchange information and best practices. LPPC has four Task Forces—Governmental Relations, Environmental, Tax and Finance and Energy Regulation—that deal with federal legislation, environmental rules and regulations, tax implications, and electric and energy policy. LPPC hires professional consultants in each of these areas to assist the organization and its individual members. LPPC is extremely valuable in lobbying the Congress and federal agencies on public policies related to the industry.

**3. American Public Power Association (APPA) Professional Dues/Membership \$124,100**

APPA is the national trade association for more than 2,000 public power electric utilities. Created in 1940, the Washington, DC-based association's mission is to advance the interests of its members and consumers. APPA provides an array of services to assist Austin Energy in fulfilling its mission to safely provide clean, affordable and reliable service. APPA provides detailed analyses of federal legislation related to the electric

utility industry, and a full array of advocacy, education and information services and programs. APPA's policy positions emphasize the importance of hometown decision making.

**4. Texas Public Power Association (TPPA) Professional Dues/Membership \$113,300**

TPPA is the state trade association representing the interests of 72 public power providers located throughout Texas, including Austin Energy, CPS Energy and LCRA. TPPA is a central vehicle through which members can extend their influence on policy matters affecting the public power industry, especially at the Texas Legislature. TPPA provides forums for the transfer of information, technology and training in the public power arena.

**5. M.J. Bradley & Associates—Clean Energy Group (MJB&A and CEG) \$105,000**

MJB&A coordinates national coalitions to advance clean energy policy, protect air and water, reduce methane emissions, and support safe, reliable and cost-effective natural gas service. Austin Energy is a member of MJB&A's Clean Energy Group (CEG), a coalition of public and private electric utilities dedicated to promoting clean energy initiatives. The CEG provides Austin Energy with a forum at the federal level to further the goals of the Resource, Generation and Climate Protection Plan to reduce greenhouse gas emissions from power plants to 20 percent of 2005 levels by 2020 and to promote clean energy and energy efficiency. The CEG and its individual electric utilities, are vocal advocates of progressive environmental policies, and Austin Energy benefits from belonging to a coalition that promotes these policies. The CEG also provides its members with technical information and analyses that address federal environmental policies, including how to respond to environmental rules and regulations proposed and administered by the EPA dealing with the Clean Power Plan to reduce GHGs, replacement rules for NOx and SO2 cap and trade programs, ozone and new particulate matter standards, rules for disposal and processing of coal combustion products, wastewater effluent standards at utilities and cooling water intake structure standards among others.

**RECOMMENDATION FOR COUNCIL ACTION****City Council Meeting Date**

February 15, 2018

**Posting Language**

Approve a resolution authorizing the filing of eminent domain proceedings for the acquisition of easement rights consisting of approximately 0.249 acres or 10,833 square feet of land in the Samuel Cushing Survey, Abstract Number 164, Travis County, Texas, and being out of and a portion of that called 11.4257 acres of land as described to Grantia, LLC, in that certain warranty deed with vendor's lien and recorded as Document Number 2016055587 in official public records of Travis County, Texas, in the amount of \$23,156, for the public purpose of electric transmission and distribution facilities necessary for the relocation of a section of Austin Energy's Transmission Circuit 975. The owner of the needed property interest is Grantia, LLC. The property is located at 2601 East Howard Lane, on the south side of East Howard Lane between Dessau Road and Harris Branch Parkway, approximately one-half mile south of Immanuel Road, within the Austin 2-Mile ETJ, in Travis County, Texas.

**Lead Department**

Austin Energy

**Fiscal Note**

Funding is available in the Fiscal Year 2017-2018 Capital Budget of Austin Energy.

**Prior Council Action:****For More Information:**

Jeff Vice, Director, Local Government Issues (512) 322-6087; Dan Smith, VP, Electric Service Delivery, (512) 505-7009; Pamela England, Manager, Public Involvement & Real Estate Services, (512) 322-6442, Angela Rodriguez, Staff Attorney, Law Department (512) 974-6032.

**Council Committee, Boards and Commission Action:**

To be reviewed by the Electric Utility Commission on January 22, 2018.

**Additional Backup Information:**

Austin Energy's Transmission Circuit 975 Upgrade Project requires the relocation of a 2.3 mile section of the existing transmission circuit out of the Missouri-Kansas Railroad ("MOKAN") corridor. This portion of Circuit 975 must be upgraded from a 2,000 amp rating to 3,000 amps. It has been notably unreliable due to inadequate shielding and minimal phase-phase and phase-structure spacing. The line is also currently inaccessible for construction, and in its current location, will not meet National Electric Safety Code clearance requirements.

The new location along East Howard Lane will provide increased safety and reliability, as well as improved connectivity within the overall electric service system. This transmission line realignment project requires the purchase of 17 easement tracts. To date, nine property owners have accepted the appraised value for the easements.

The current fair market value of this tract of land, as determined by an independent third-party appraiser, is \$23,156. The City attempted to purchase the needed property however; the City and the property owner were unable to agree on its value. The Law Department is requesting authorization to file an action in eminent domain on behalf of the City of Austin.

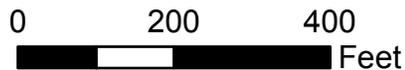
# Proposed Easements at Grantia, LLC

-  Parcels
-  Existing Easements
-  Proposed Easements

2015 Aerial Imagery, City of Austin



*AE Public Involvement  
& Real Estate Services*



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

This product has been produced by AUSTIN ENERGY for the sole purpose of geographic reference. No warranty is made by the City of Austin regarding specific accuracy or completeness.

Produced by ECervantes 10/6/2017



**Posting Language**

Authorize negotiation and execution of a contract with The Brattle Group, Inc., or one of the other qualified offerors to Request for Proposals TVN0065, for regulatory consulting services, in an amount not to exceed \$143,850.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

**Lead Department**

Purchasing Office.

**Client Department(s)**

Austin Energy.

**Fiscal Note**

Funding is available in the Fiscal Year 2017-2018 Operating Budget of Austin Energy.

**Purchasing Language:**

The Purchasing Office issued a Request for Proposals (RFP) TVN0065 for these services. The solicitation issued on August 14, 2017 and it closed on September 14, 2017. Of the four offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a response list, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#).

**Prior Council Action:****For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov)

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Terry V. Nicholson, at 512-322-6586 or [Terry.Nicholson@austinenergy.com](mailto:Terry.Nicholson@austinenergy.com).

**Council Committee, Boards and Commission Action:**

January 22, 2018 - To be reviewed by the Electric Utility Commission.

**Additional Backup Information:**

The contract will provide independent consulting services for Austin Energy's regulatory, financial, and rate programs. In 2016, Council approved a joint agreement with 22 commercial customers [and other stakeholders](#) of Austin Energy, setting the base rates for Austin Energy's retail customers. As part of that joint agreement, Austin Energy agreed to conduct a number of non-residential studies prior to the next rate case, including studies examining rate design for small commercial customers and the peak usage of commercial customers.

The contractor will research, analyze, and prepare recommendations regarding Austin Energy's rate design for commercial customers. Additionally, the contract will include two separate studies: one analyzing Austin Energy's rate design for small commercial customers in the Secondary Voltage Service (S1) rate class and another studying the characteristics of monthly peak demand for non-residential customers. Lastly, the Contractor will study the characteristics of these customers, evaluate different rate design options, and develop recommendations that align Austin Energy's rate design with cost causation principles and ratemaking objectives.

An evaluation team with expertise in this area evaluated the offers and scored The Brattle Group, Inc. as the best to provide these services based on system concept and solutions proposed, demonstrated applicable experience, cost and local business presence.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.

**EVALUATION MATRIX**  
**RFP TVN0065**  
**Regulatory Consulting Services**

EVALUATION CRITERIA		Total Points	The Brattle Group	NewGen Strategies & Solutions	Synapse Energy Economics	Navigant Consulting
1	System Concept & Solutions Proposed	30	28	24	15	*
2	Demonstrated Applicable Experience	30	29	22	15	*
3	Cost Proposal	30	25	22	30	*
4	Local Presence	10	0	10	0	*
<b>GRAND TOTAL SCORE</b>		<b>100</b>	<b>82</b>	<b>78</b>	<b>60</b>	<b>*</b>

\* Deemed Non-Responsive – Did not meet the requirements of SMBR.

**NOTE:** As per Section 252.049 of the local government code, contents of a proposal shall remain confidential until a contract is awarded. Therefore, the matrix will include points awarded for price but exact pricing will not be disclosed.

**Posting Language**

Authorize negotiation and execution of a professional services agreement with Cobb, Fendley & Associates, Inc. (staff recommendation) or one of the other qualified responders for Request for Qualifications Solicitation No. CLMP234 to provide distribution engineering and associated design technical services for the Staff Augmentation Services for Electric Distribution project for an initial one-year term, with three one-year renewal options, for a total contract amount not to exceed \$4,000,000, including all renewals, subject to annual appropriations.

This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 10.00% MBE and 20.00% WBE participation.

**Lead Department**

Capital Contracting Office

**Managing Department(s)**

Austin Energy

**Fiscal Note**

Funding is available in the Fiscal Year 2017-2018 Capital Budget of Austin Energy.

**Purchasing Language:**

Staff recommendation is the most qualified firm out of five firms evaluated through the City's qualifications-based selection process.

**Prior Council Action:**

N/A

**For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov).

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Aiden Cohen, 512-974-1929, or the Project Manager, Allen Small, 512-505-7111.

**Council Committee, Boards and Commission Action:**

To be reviewed by the Electric Utility Commission on January 22, 2018.

**Additional Backup Information:**

Continued growth in residential and commercial property markets has resulted in significant increases in requests for upgraded and new electric distribution systems in the Austin Energy service area. Requests typically come from contractors requiring new or expanded electric service for new subdivisions or mixed use developments. Austin Energy also receives requests for expanded service from its large industrial and commercial customers and internally from

Austin Energy service groups such as On-Site Energy Resources (chilled water services) and other City departments. These requests consist of designing new feeders, upgrading existing services, redesigning existing electrical distribution feeders, and any design for equipment installations required to support the reliability of the electric distribution system.

Austin Energy design staff receive 50 to 100 requests per month for electric service changes. Consequently, the workload created by the demand for new or upgraded electrical services is beyond the capacity of existing staff. This contract will provide staff augmentation services to respond to requests in a timely manner. Anticipated services include distribution system engineering, technical design services, lighting studies, traffic control plans for utility projects, and related services to support Austin Energy's electric distribution teams.

This request allows for the award and execution of a professional services contract with Cobb, Fendley & Associates, Inc. for an estimated period of one year with three one-year renewal options. However, staff may extend the final term until funds are expended, but in no event will exceed the total contract amount.

A delay in approval of this item will negatively impact Austin Energy's ability to respond in a timely manner to electrical service requests. Without sufficient staff resources to complete the design of the electric distribution systems, construction and redevelopment projects in Austin could be significantly delayed.

This authorization provides for funding of the above-listed services. This request allows for the development of an agreement with the qualified responder selected by Council. If the City is unsuccessful in negotiating a satisfactory agreement with the selected responder, negotiations will cease with that provider. Staff will return to Council so that another qualified responder may be selected.

**TOP RANKED FIRM:** Cobb, Fendley & Associates, Inc. is located in Austin, Texas

**SECOND RANKED FIRM:** Stanley Consultants, Inc. is located in Austin, Texas

Information on this solicitation is available through the City's Austin Finance Online website. Link: [Solicitation Documents](#).

## **M/WBE Summary**

Participation subgoals stated in the solicitation were 6.43% MBE and 5.59% WBE. The recommended firm provided a MBE/WBE Compliance Plan that met the goals of the solicitation and was approved by the Small and Minority Business Resources Department. The alternate firm provided a MBE/WBE Compliance Plan that met the goals of the solicitation and was approved by the Small and Minority Business Resources Department.

Public notice was given for this solicitation, CLMP234 Staff Augmentation Services for Electric Distribution, through the City's Vendor Connection web portal which resulted in 1745 firms receiving notification and 112 firms obtaining solicitation documents. Five firms submitted qualifications statements and submittals were received on October 17, 2017. None of the firms submitting were certified MBE/WBE firms. Of the five firms evaluated, two were short-listed and interviewed which resulted in the following recommendation:

### **RECOMMENDED FIRM:** Cobb, Fendley & Associates, Inc., Austin, TX – Total Participation:

<b><u>NON M/WBE TOTAL – PRIME</u></b>	<b>70.00%</b>
Cobb, Fendley & Associates, Inc., Austin, TX	70.00%
<b><u>MBE TOTAL – SUBCONSULTANTS</u></b>	<b>10.00%</b>
(MA) CAS Consulting and Services, Inc., Austin, TX (traffic & transportation engineering)	7.50%
(MA) Encotech Engineering Consultants, Inc., Austin, TX (electrical engineering)	2.50%
<b><u>WBE TOTAL – SUBCONSULTANTS</u></b>	<b>20.00%</b>
(FW) Electric Power Engineers, Inc., Austin, TX (architectural & engineering)	20.00%

### **ALTERNATE FIRM:** Stanley Consultants, Inc., Austin, TX – Total Participation:

<b><u>NON M/WBE TOTAL – PRIME</u></b>	<b>87.98%</b>
Stanley Consultants, Inc., Austin, TX	87.98%
<b><u>MBE TOTAL – SUBCONSULTANTS</u></b>	<b>6.43%</b>
(MH) Maldonado-Burkett Intelligent Transportation Systems, LLP, Austin, TX (electrical engineering)	6.43%
<b><u>WBE TOTAL – SUBCONSULTANTS</u></b>	<b>5.59%</b>
(FH) Civil Land Group, LLC, Round Rock, TX (traffic & transportation engineering)	5.59%

Capital Contracting Office  
Evaluation of Consultant Qualifications

**COMPOSITE  
EVALUATION MATRIX**

**Received:** October 17, 2017

**Project:** Staff Augmentation Services for Electric Distribution (CLMP234)

**Project Manager:** Allen Small

Firm (or Joint Venture)	Item 1	Item 2	Item 3a	Item 3b	Item 4		Item 5	Item 6	Item 7	Item 8		Item 9		RANK
	[Yes or No]	[Yes or No]	[10]	[20]	[20]		[15]	[15]	[10]	[10]	[100]	[15]	[115]	
	MBE/WBE Procurement Program	Turned in all Required Documents	Team's Structure	Team's Project Approach	Project Manager, and Project Principal Experience		Prime Firm's Comparable Project Experience	Major Scopes of Work Comparable Project Experience	Team's Experience with Austin Issues	COA Experience with Prime	SUB TOTAL	Optional Interview	TOTAL POINTS	
					PM [15]	Principal [5]								
Cobb, Fendley & Associates, Inc.	Y	Y	9.23	18.25	12.63	4.08	11.00	13.73	9.35	7.63	85.88	14.06	99.94	1
Stanley Consultants, Inc.	Y	Y	10.00	12.69	13.63	4.50	13.50	14.25	9.23	8.32	86.11	13.38	99.48	2
UC Synergetic, LLC	Y	Y	9.25	14.00	12.75	4.75	12.13	14.00	8.38	7.63	82.88	_	82.88	3
TRC Engineering, Inc.	Y	Y	8.25	14.63	13.00	3.50	11.63	12.50	7.75	8.33	79.58	_	79.58	4
S. Kanetzky Engineering, LLC	Y	Y	5.63	9.75	11.50	3.35	1.00	10.13	7.58	7.63	56.56	_	56.56	5

**RECOMMENDATION FOR COUNCIL ACTION****City Council Meeting Date**

February 1, 2018

**Posting Language**

Authorize the negotiation and execution of an interlocal agreement with the Capital Metro Transportation Authority for an amount not to exceed \$407,500 for costs associated with the removal of overhead electric lines and replacement with underground electrical services associated with the Capital Metro Multimodal Downtown Transit Station located at 401 East 4<sup>th</sup> Street. (District 9)

**Lead Department**

Austin Energy

**Fiscal Note**

Funding is available in the Fiscal Year 2017-2018 Capital Budget of Austin Energy.

**Prior Council Action:****For More Information:**

Jeff Vice, Director, Local Government Issues (512) 322-6087; Dan Smith, Vice President, Electric Service Delivery (512) 505-7009; Michael Pittman, Power System Principal Engineer, (512) 505-7678, Pamela England, Manager, Public Involvement and Real Estate Services

**Council Committee, Boards and Commission Action:**

To be reviewed by the Electric Utility Commission on January 22, 2018.

**Additional Backup Information:**

The Capital Metro Transportation Authority (“Capital Metro”) plans to relocate and replace its existing MetroRail Station at 401 East 4<sup>th</sup> Street, adjacent to the Austin Convention Center, with a new Multimodal Downtown Transit Station one block east of the current location.

This project requires removal of overhead electrical lines and replacement with underground electrical service on 4<sup>th</sup> Street in the general vicinity of Sabine Street to and the I-35 south-bound frontage road. As part of the project and agreement, Austin Energy requested the installation of conduits across the intersection of East 4<sup>th</sup> and Sabine Streets and conduits into 4<sup>th</sup> Street heading east from Sabine to the I-35 frontage road, as well as necessary ancillary equipment. These improvements will ensure Austin Energy’s capability to provide future electric service delivery and reliability within the Downtown network, and are referred to as “AE Betterment” in the agreement.

The City will reimburse Capital Metro for a total amount not to exceed \$407,500 for hard costs and engineering design costs. Hard costs include, but are not limited to, construction and materials. Improvements for which Capital Metro will be responsible include engineering design fees, permitting fees, other City of Austin fees, and the installation of:

- Two meter pedestals
- 200 linear feet of 4-5 inch and 3-4 inch conduits

- 232 linear feet of 2-4 inch conduits
- 240 linear feet of 1-2 inch conduits
- Three 36-inch pull boxes
- Four streetlight foundations

Other terms of the AE Betterment and interlocal agreement require that Capital Metro:

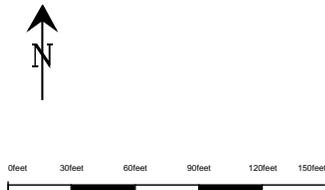
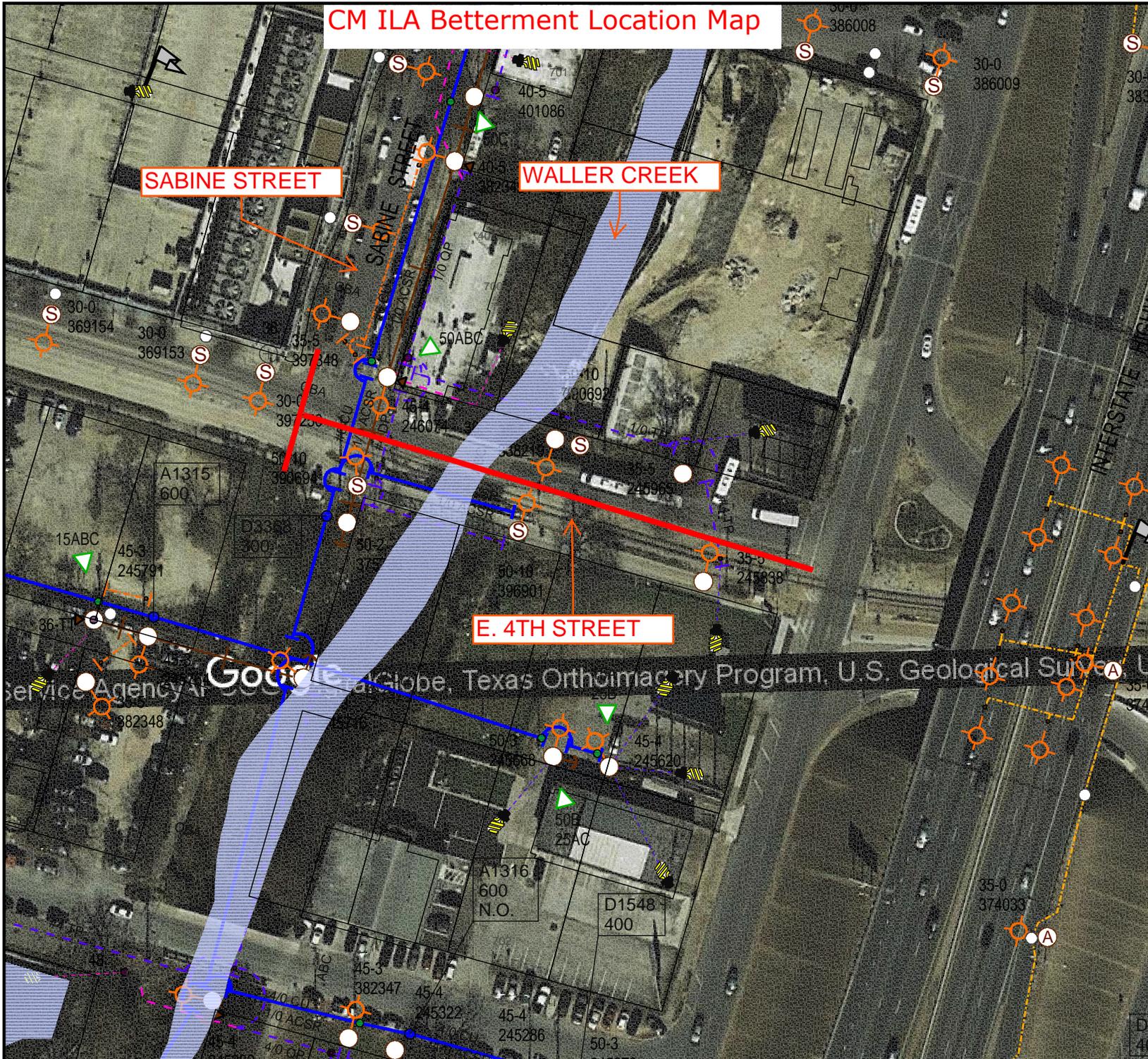
- Pay all costs for financing, interest, fiscal security, accounting, insurance, inspections, permitting, legal services, and other non-reimbursable soft costs associated with the project;
- Conform to the City's design criteria and construction standards of Austin Energy; and
- Construct all improvements at its cost and, after the City's final approval of the construction, dedicate the facilities to the City for ownership, operation, and maintenance by Austin Energy.

Improvements for which Austin Energy will be responsible include:

- Removal of the existing overhead electrical lines; and
- Pulling electric conductor through installed conduit.

Capital Metro will solicit construction bids and serve as project manager. The project is located in zip code 78701 and is in City Council District 9.

# CM ILA Betterment Location Map



**THIS MAP SHOWS THE LOCATION OF THE CAPITAL METRO WORK TO BE PERFORMED AT 4TH AND SABINE STREETS. THE SCOPE OF WORK IS TO REMOVE OVERHEAD AE DISTRIBUTION AND REPLACE IT WITH UNDERGROUND ELECTRIC FOR CURRENT AND FUTURE DEVELOPMENT CAPACITY**

This map has been produced by Austin Energy for the sole purpose of geographic reference. No warranty is made by the City of Austin regarding specific accuracy or completeness.

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

**Posting Language**

Authorize negotiation and execution of a multi-term contract with Resource Action Programs Inc., or one of the other qualified offerors to Request For Proposals 1100 RMJ0313 REBID, to develop a school-based energy conservation program, for up to five years for a total contract amount not to exceed \$1,000,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program and subcontractor goals were applied to the solicitation. The recommended contractor provided sufficient evidence of good faith efforts and the resulting contract will include 6.00% WBE participation).

**Lead Department**

Purchasing Office.

**Client Department(s)**

Austin Energy.

**Fiscal Note**

Funding in the amount of \$116,667 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

**Purchasing Language:**

The Purchasing Office issued a Request for Proposals (RFP) 1100 RMJ0313 REBID for these services. The solicitation issued on November 20, 2017 and it closed on December 12, 2017. Of the four offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a response list, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#).

**Prior Council Action:****For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov)

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Sandy Brandt, at 512-322-6594 or [Sandy.Brandt@austinenergy.com](mailto:Sandy.Brandt@austinenergy.com).

**Council Committee, Boards and Commission Action:**

January 22, 2017 - To be reviewed by the Electric Utility Commission.

**Additional Backup Information:**

The contract will provide development of a school-based energy conservation program at local schools throughout Austin Energy's service territory. Through engaging, hands-on activities, the program aims to instill awareness of energy efficiency; identify verifiable energy savings measures; introduce students, parents, and school staff to Austin Energy's energy efficiency programs; and stimulate interest in environmentally-oriented subjects. The program will include student kits and workbooks in English and Spanish designed to promote student-parent learning; classroom energy investigation kits to facilitate classroom-based activities directly tied to Texas Essential Knowledge and Skills academic standards; and an interactive educational

website for students, teachers, and parents. The program is aligned with Austin Energy’s demand side goal to serve hard-to-reach customers and will be provided at no cost to participants.

An evaluation team with expertise in this area evaluated the offers and scored Resource Action Programs Inc. as the best to provide these services based on system concept and solution, prior experience, personnel qualifications, cost, local business presence, and service-disabled veteran enterprise status.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.

This is a new contract resulting from a successful pilot project. The contract amount is based on costs to develop the program and reach approximately 4,500 sixth grade students per year. Austin Energy has conducted outreach to schools to identify preliminary interest, and those schools have made plans to incorporate energy conservation curriculum during the 2017-2018 school year. If execution of the contract is delayed, Austin Energy will be unable to deploy the program this school year.

**Contract Detail**

	<b><u>Contract Term</u></b>	<b><u>Contract Amount</u></b>	<b><u>Contract Amendment</u></b>	<b><u>Revised Amount</u></b>
Initial Term	1	\$ 200,000	n/a	n/a
Extension Option 1	1	\$ 200,000	n/a	n/a
Extension Option 2	1	\$ 200,000	n/a	n/a
Extension Option 3	1	\$ 200,000	n/a	n/a
Extension Option 4	1	\$ 200,000	n/a	n/a
<b>TOTAL</b>	<b>5</b>	<b>\$1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>

**M/WBE Summary**

Participation goals stated in the solicitation were 2.51% MBE and 2.88% WBE. The recommended contractor's M/WBE Compliance Plan provided sufficient evidence of Good Faith Efforts with 6.00% WBE participation and was approved by the Small and Minority Business Resources Department.

**NON - MBE/WBE TOTAL - PRIME** **94.00%**

Resource Action Programs Inc., Sparks, NV

**WBE TOTAL – SUBCONTRACTOR** **6.00%**

(FW) Blue Ocean Energy LLC, Austin, TX  
(Energy conservation consulting)

**EVALUATION MATRIX**  
**RFP 1100 RMJ0313 REBID**  
**School Based Kits for Energy Conservation Program**

<b>EVALUATION FACTORS</b>	<b># Possible Points</b>	<b>Resource Action Programs Inc.</b>	<b>GDS Associates, Inc.</b>	<b>EnviroMedia, Inc.</b>	<b>Mothership Energy Group/Disco Learning Media, Inc.</b>
System Concept and Solutions	<b>40</b>	<b>35</b>	<b>29</b>	<b>15</b>	*
Cost Proposal	<b>27</b>	<b>27</b>	<b>23</b>	<b>16</b>	*
Local Business Presence	<b>10</b>	<b>2</b>	<b>4</b>	<b>8</b>	*
Prior Experience	<b>10</b>	<b>10</b>	<b>9</b>	<b>4</b>	*
Personnel Qualifications	<b>10</b>	<b>10</b>	<b>10</b>	<b>5</b>	*
Service-Disabled Veteran Business Enterprise	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	*
<b>Total</b>	<b>100</b>	<b>84</b>	<b>75</b>	<b>48</b>	*

\*Deemed Non-Responsive - Did not meet the requirements of the solicitation related to the Minority Owned and Women Owned Business Enterprise Procurement Program.

NOTE: As per Section 252.049 of the local government code, contents of a proposal shall remain confidential until a contract is awarded. Therefore, the matrix will include points awarded for price but exact pricing will not be disclosed.

**Posting Language**

Authorize negotiation and execution of multi-term contracts through the General Services Administration, Houston-Galveston Area Council, National Joint Powers Alliance, Texas Association of School Boards, and Texas Multiple Award Schedule cooperative purchase programs with Caldwell Country Chevrolet, Chastang Enterprises, Inc., Cooper Equipment Co., Inc., Creative Bus Sales, Inc., Doggett Freightliner of South Texas, LLC, RDO Equipment Co., Santex Truck Center, LTD., Siddens-Martin Emergency Group, LLC, Silsbee Ford, Inc., and various other contractors, to provide vehicles and equipment, each for up to three years for total contract amounts not to exceed \$128,330,000 divided among the contractors.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

**Lead Department**

Purchasing Office.

**Client Department(s)**

Austin Code Department; Austin Convention Center Department; Austin Energy; Austin Fire Department; Austin Public Health; Austin Police Department; Austin Public Library; Austin Resource Recovery; Austin Transportation Department; Austin Water; Aviation; Building Services Department; Communications and Technology Management; Development Services Department; Emergency Medical Services; Fleet Services; Office of Medical Director; Parks and Recreation Department; Public Works; and Watershed Protection Department.

**Fiscal Note**

Funding in the amount of \$38,205,209 is available in the Fiscal Year 2017-2018 Capital Budget of various City departments. Funding in the amount of \$1,544,791 is available in the Fiscal Year 2017-2018 Operating Budget of various City departments. Funding for the remaining contract terms are contingent upon available funding in future budgets.

**Purchasing Language:**

Multiple cooperative purchase programs were reviewed for these goods. The Purchasing Office has determined these contractors best meet the needs of the departments to provide the goods required at the best value for the City.

**Prior Council Action:****For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) or to the buyer, Jonathan Dalchau, at 512-974-2938 or [Jonathan.Dalchau@austintexas.gov](mailto:Jonathan.Dalchau@austintexas.gov).

**Council Committee, Boards and Commission Action:**

January 10, 2018 - To be reviewed by the Water and Wastewater Commission.  
January 10, 2018 – To be reviewed by the Zero Waste Advisory Commission.  
January 22, 2018 – To be reviewed by the Electric Utility Commission.

**Additional Backup Information:**

These contracts will provide Fleet Services the ability to purchase new and replacement vehicles, trailers, and pieces of equipment. These items will be added to the City's fleet for use by various general fund and enterprise departments.

General Services Agreement, Houston-Galveston Area Council, National Joint Powers Alliance, Texas Association of School Boards, and Texas Multiple Award Schedule cooperatives establish competitively bid contracts that can be utilized by the State and other government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program. These contracts offer the lowest prices for the budgeted vehicles and equipment and are able to meet the needs of City departments. Fleet Services will review quotes obtained from the listed cooperatives to ensure the offered pricing provides the best value to the City. If during the evaluation process, it is determined that purchasing these items through a competitive process will yield a better value for the City, Fleet Services will work with the Purchasing Office to procure those items through the solicitation process and bring those contracts to Council for approval if applicable.

Fleet Services and the Office of Sustainability have collaborated to develop a vehicle and equipment purchasing process to progress towards our citywide objective of obtaining carbon neutrality by 2020. This purchasing standard incorporates the following criteria; pollutant and greenhouse gas emissions impact, available technologies on the market, physical demands on the vehicle or equipment, service application, and life-cycle cost. These criteria are applied to all vehicle and equipment purchase requests submitted to Fleet Services. Fleet Services recommends vehicles and pieces of equipment that use hybrid, electric, or alternative fuel (e.g. B20 biodiesel, E85 gasoline, propane) powered engines whenever possible.

The vehicles and pieces of equipment purchased on these contracts meet the purchase recommendations made by the Fleet Officer, affected Department Directors, and Assistant City Managers (ACMs). ACM approval is required for all new additions to the City's fleet prior to any procurement actions. For replacement units, Fleet Services reviews a list of vehicles and equipment and determines if they are eligible for replacement based on mileage, hours of use, and maintenance costs. Fleet Service Center Managers have inspected each vehicle and piece of equipment to be replaced and determined that the mileage or hours of use on each vehicle and piece of equipment proposed for replacement cannot be increased without risking a significant increase in repair costs and loss of productivity due to downtime. The departments' recommendations for vehicles and equipment have been reviewed by a Fleet Service Center Manager to ensure the new or replacement vehicles and equipment are appropriate for the specified use. New units must be put on order as soon as possible to ensure their place in the production schedule in order to be received before old units are rendered unusable.

This request includes replacement contracts for multiple contract requests approved by Council for Fiscal Year 2017.

Funding for these vehicles, trailers, and pieces of equipment in future years will be approved by Council during the budgeting process. Based on the remaining Council approved budget for Fiscal Year 2018, over \$39,750,000 is currently available for vehicle and equipment purchases. Authorization amounts for future fiscal years are estimates subject to annual budget approval.

If a contract is not secured, the City will realize an increase in administrative costs and burdens to procure vehicles, trailers, and pieces of equipment used to support City operations and services.

## Contract Detail

	<b><u>Contract Term</u></b>	<b><u>Contract Amount</u></b>	<b><u>Contract Amendment</u></b>	<b><u>Revised Amount</u></b>
Initial Term	1	\$ 39,750,000	n/a	n/a
Extension Option 1	1	\$ 44,290,000	n/a	n/a
Extension Option 2	1	\$ 44,290,000	n/a	n/a
<b>TOTAL</b>	<b>3</b>	<b>\$128,330,000</b>	<b>\$ -</b>	<b>\$ -</b>

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## Department Breakdown - Vehicle/Equipment Acquisitions

	Year 1	Year 2	Year 3	TOTAL
ARR	\$7,790,020	\$8,679,748	\$8,679,748	\$25,149,516
Fire	\$5,865,000	\$6,534,864	\$6,534,864	\$18,934,728
Police	\$5,648,000	\$6,293,080	\$6,293,080	\$18,234,160
Austin Energy	\$4,236,681	\$4,720,569	\$4,720,569	\$13,677,819
EMS	\$4,150,000	\$4,623,987	\$4,623,987	\$13,397,974
Water	\$3,518,000	\$3,919,804	\$3,919,804	\$11,357,608
Aviation	\$2,369,508	\$2,640,139	\$2,640,139	\$7,649,786
Watershed	\$2,205,000	\$2,456,842	\$2,456,842	\$7,118,684
PARD	\$1,442,000	\$1,606,696	\$1,606,696	\$4,655,392
Fleet	\$490,000	\$545,965	\$545,965	\$1,581,930
Development Services	\$430,000	\$479,112	\$479,112	\$1,388,224
Building Services	\$360,000	\$401,117	\$401,117	\$1,162,234
Library	\$310,000	\$345,406	\$345,406	\$1,000,812
Public Works	\$204,000	\$227,300	\$227,300	\$658,600
Office of Medical Director	\$140,000	\$155,990	\$155,990	\$451,980
Transportation	\$138,000	\$153,762	\$153,762	\$445,524
Convention Center	\$120,000	\$133,706	\$133,706	\$387,412
CTM	\$110,000	\$122,564	\$122,564	\$355,128
Public Health	\$110,000	\$122,564	\$122,564	\$355,128
Code	\$29,000	\$32,312	\$32,312	\$93,624
Other Departments / Late Requests	\$84,791	\$94,473	\$94,473	\$273,737
<b>TOTAL</b>	<b>\$39,750,000</b>	<b>\$44,290,000</b>	<b>\$44,290,000</b>	<b>\$128,330,000</b>

**Posting Language**

Authorize award and execution of a multi-term contract with Priestler-Mell & Nicholson Inc., to provide backfill polyurethane foam kits, for up to five years for a total contract amount not to exceed \$446,735.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

**Lead Department**

Purchasing Office.

**Client Department(s)**

Austin Energy.

**Fiscal Note**

Funding in the amount of \$75,051 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

**Purchasing Language:**

The Purchasing Office issued an Invitation for Bids (IFB) MEA0006 for these goods. The solicitation issued on July 17, 2017 and it closed on August 22, 2017. Of the three offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#).

**Prior Council Action:****For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov)

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Maria Andrade, at 512-972-9424 or [Maria.Andrade@austinenergy.com](mailto:Maria.Andrade@austinenergy.com).

**Council Committee, Boards and Commission Action:**

January 22, 2018 - To be reviewed by the Electric Utility Commission.

**Additional Backup Information:**

The contract will provide a continuous supply of various sized backfill polyurethane foam kits for Austin Energy. These foam kits will be used to replenish stock at the Kramer Lane and St. Elmo Service Center warehouses for issuance to Austin Energy crews on an as-needed basis. The kits provide stabilization for utility poles in areas where there is limited dirt. After the utility pole is installed, the foam is used as backfill material. Different sized kits are required for properly setting different sizes and types of poles.

This contract will replace two existing contracts with a total spend of \$368,000. The authorization amount requested is based on actual inventory usage over the last three years. The recommended offeror is one of the current providers for these goods.

Without this contract, Austin Energy will not have the materials required for proper installation of utility poles in areas where limited fill-dirt is available.

**Contract Detail**

	<b><u>Contract Term</u></b>	<b><u>Contract Amount</u></b>	<b><u>Contract Amendment</u></b>	<b><u>Revised Amount</u></b>
Initial Term	3	\$268,041	n/a	n/a
Extension Option 1	1	\$ 89,347	n/a	n/a
Extension Option 2	1	\$ 89,347	n/a	n/a
<b>TOTAL</b>	<b>5</b>	<b>\$446,735</b>	<b>\$ -</b>	<b>\$ -</b>

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